

PLEASE READ BEFORE COMPLETING DOCUMENTS

You do **not** need to complete the following sections on page 1 of *Unaccompanied Personal Effects Statement*:

**Clearing your personal effects
**How My Personal Effects Arrived or Will Arrive

Please read both sides of this form thoroughly and ask yourself these questions before completing the appropriate forms:

<i>Circumstances</i>	<i>Documentation required</i>
<i>If the goods belong to you and you have travelled</i>	<ul style="list-style-type: none"> • B534 Unaccompanied Personal Effects Statement. Please be sure to sign and date every page • Photocopy of your passport (see note attached to B534): • Australian passport - photo page only All other passports: Customs require photo and signature pages also pages stamped with Visa and Australian Customs Entry stamped page • Letter of Instruction • Alcohol & tobacco listing (if applicable) • Pressure cleaning authorization (if applicable) • Receipts of payment for any goods in your shipment owned/ used for less than 12 months. (See Section 5 of Unaccompanied Personal Effects Statement B534) • Payment of Quarantine Inspection Fee
<i>If the goods do not belong to you and the owner is not expected to arrive in Australia in the near future (longer than 2 weeks after arrival of goods) and no B534 is available</i>	<p>Every effort must be made to obtain a B534 completed by the actual owner. They can download from an overseas internet site :http://www.customs.gov.au/webdata/resources/files/effects2.pdf and fax to Australia</p> <ul style="list-style-type: none"> • Where the B534 cannot be obtained and Customs agrees, the goods will be subject to inspection by Customs for which a fee will apply. Customs forms can only be completed by the arriving person to whom the goods belong. You will need to forward a copy of photo page of the <i>owner's</i> passport if possible • Letter of authority to collect goods on behalf of the owner • 100 point Evidence of Identity check (as attached) <p style="text-align: center;"><i>Other forms required:</i></p> <ul style="list-style-type: none"> • Pressure cleaning authorization (if applicable) • Statutory Declaration explaining why owner is not able to prepare own customs form and when they are expected to arrive in Australia • Payment of Quarantine Inspection Fee • Letter of Instruction <p><i>If a Power of Attorney is presented, then the holder is to be treated as the owner of the goods</i></p>
<i>If the goods are the outcome of a deceased estate and are valued at less than A\$1000 (SAC Declaration)</i>	<ul style="list-style-type: none"> • A copy of the Will and a copy of the Death Certificate <u>OR</u> a letter from the Executor and a copy of the death certificate is required in support • Copy of your passport (If Australian, photo page only, if foreign passport, entry visa page also) <u>OR</u> drivers license • Statement on statutory declaration that goods are outcome of deceased estate, estimated value of goods, list of goods and that goods are not for re-sale

<p><i>If the goods are the outcome of a deceased estate and are valued above A\$1000. A charge will be applied for lodgment through a Customs Broker (Full Import Declaration required)</i></p>	<ul style="list-style-type: none"> • A copy of the Will and a copy of the Death Certificate <u>OR</u> a letter from the Executor and a copy of the death certificate is required in support • 100 points Evidence of Identity check as per attached list • Statement on statutory declaration that goods are outcome of deceased estate, estimated value of goods, list of goods and that goods are not for re-sale • Other documentation as requested by Customs
<p><i>If the goods have been purchased over the internet and are valued at less than A\$1000 (SAC Declaration)</i></p>	<ul style="list-style-type: none"> • Copy of your passport (If Australian, photo page only, if foreign passport, entry visa page also) • Statement on statutory declaration of value of goods and that goods are not for re-sale (if that is the case) • Proof of purchase price / receipt for payment • Other documentation as requested by Customs
<p><i>If the goods have been purchased over the internet and are valued above A\$1000 or more. A charge will be applied for lodgment through a Customs Broker (Full Import Declaration required)</i></p>	<ul style="list-style-type: none"> • 100 points Evidence of Identity check as per attached list • Statement on statutory declaration that goods are not for re-sale (if that is the case) • Proof of purchase price/receipt for payment • Other documentation as requested by Customs
<p><i>If the goods are family items that are being sent by family or relative, and are valued at less than A\$1000 and the owner has not traveled (SAC Declaration)</i></p>	<ul style="list-style-type: none"> • Copy of your passport (If Australian, photo page only, if foreign passport, entry visa page also) • Statement on statutory declaration that goods are not for re-sale and the estimated value of the goods • Other documentation as requested by Customs
<p><i>If the goods are family items that are being sent by family or relative and are valued above A\$1000 and the owner has not traveled. A charge will be applied for lodgment through a Customs Broker (Full Import Declaration required)</i></p>	<ul style="list-style-type: none"> • 100 points Evidence of Identity check as per attached list • Statement on statutory declaration that goods are not for re-sale and the estimated value of the goods • Other documentation as requested by Customs

DO YOU HAVE ANY LOCKED ITEMS?

If “YES” please either provide keys for inspection by Quarantine and Customs or send written approval for locks to be broken

ARE YOU IMPORTING A MOTOR VEHICLE OR ANYTHING WITH A MOTOR INSTALLED?

If “YES” please contact your consultant as soon as possible for more information



UNACCOMPANIED PERSONAL EFFECTS STATEMENT



- This is a legally binding document and may be used as evidence.
- This statement must be completed in English (block letters), with all errors and alterations to be initialled.

WARNING

Do **not** carry drugs. Penalties for drug offences in Australia are severe. A **false** or **misleading** statement to a Customs Officer is an **offence** and may involve heavy penalties, including forfeiture of any goods concerned.

NOTICE

The Privacy Act 1988 says we must tell you why we are collecting this information, how we will use it and whether you have to give it to us. This information is required to ensure travellers comply with Australian Customs, Quarantine, Health, Wildlife and Currency laws. We require this information under the Customs Act 1901, the Quarantine Act 1908, the Wildlife Protection (Regulation of Exports and Imports) Act 1982 and the Financial Transaction Reports Act 1988. Customs also need the information to calculate the right amount of duties and taxes. Any questions you do not answer will be asked by a Customs or Quarantine Officer. The Australian Customs and Quarantine Services are not permitted to disclose this information or any supplementary information you give, except when authorised or required by law.

Please complete the following details

Given names		Family name	
Address and telephone number of intended or actual Australian residential address			Date of birth
Sex <input type="checkbox"/> Male <input type="checkbox"/> Female	Passport number	Country of issue	
Persons covered by this statement: <input type="checkbox"/> Myself <input type="checkbox"/> Spouse	Name of spouse		
Spouse passport number	Number of children under 18 years of age		

How I arrived or intend to arrive in Australia

On (airline flight number or ship name)	At (port or airport)
Date, or estimated date, of arrival	Country of departure

For returning residents only

Other countries visited	Period of absence from Australia
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How my personal effects arrived or will arrive

By Mail; or By Air; or By Sea (if by air or sea then complete below)

The consigned to me have arrived or are due to arrive:

On (airline flight number or ship name)	At (port or airport)	Date, or estimated date, of arrival
Container number	Sea Bill or Air Waybill number	Name of local business handling your personal effects

Clearing your personal effects

You may clear your personal effects or pay a licenced Customs Broker to clear them for you. Alternatively, you may nominate somebody else (eg a family member or friend) to act on your behalf. If you wish to nominate somebody else, you must fill in the details of your nominee in the space provided below.

Family name	Given names
Address	Phone number

Your nominee will need to produce one of the following forms of identification when clearing your goods through Customs.

Driver's licence number	Place of issue	Or	Passport number	Country of issue
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Declaration

I declare that the above particulars are to the best of my knowledge true and correct.

Signature of owner	Date
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Important

You must answer each of the following questions by placing a tick (✓) in the appropriate boxes. If you mark YES in any box in sections three to eight, or if you are in doubt whether any particular effects should be declared, please give details in the space provided under each question or on a separate attachment if the space is insufficient. Unaccompanied effects may be examined. Please ensure that keys are available at the time of clearance.

Section One

Have you come or are you coming to Australia

As a tourist only? →

To take up temporary residence only? →

To resume permanent residence or as a returning Australian citizen?

To take up permanent residence for the first time?

As an Australian citizen residing overseas, returning temporarily?

Section Two

Did you pack the goods yourself?

Yes

No →

Are you fully aware of the contents of the packages?

Yes

No →

Do the packages contain goods belonging to any person other than you or those who accompanied you on your arrival in Australia?

Yes →

No

Section Three

Do your unaccompanied effects contain any of the following restricted goods?

Drugs of any kind including, but not limited to: *DHEA, narcotics, hallucinogens, amphetamines, barbiturates, tranquilisers, steroids or performance enhancing drugs.*

Yes No

Weapons including, but not limited to: *firearms or parts (including air pistols and air rifles), ammunition, replica firearms, spring bladed knives, daggers, knuckle dusters or martial arts equipment.*

Yes No

Articles manufactured from wildlife including, but not limited to: *reptiles/snakes, elephants, rhinoceri, members of the cat family, whales, dolphins, zebras, antelope, deer or coral.*

Yes No

Material which is likely to cause offence to a reasonable adult. This may include, but is not limited to: *child pornographic material, child abuse material, material which may promote, incite or instruct in matters of crime or violence or misuse of a drug, or sexual material (including bestiality).*

Yes No

I declare that the above particulars are to the best of my knowledge true and correct and that I have understood the questions contained in this form and the answers to those questions are true and correct.

Signature of owner

Date

Section Four

Do your unaccompanied effects contain any of the following goods?

Australian and/or Foreign currency in the amount of \$10,000 Australian or more.

Yes No

If yes, please list the amount(s) in Australian dollars

Medicines (whether prescribed by a medical practitioner or not) including but not limited to: herbal.

Yes No

If yes, please provide a list of the goods

Section Five

Do your unaccompanied effects contain any of the following goods? If you tick 'yes' to any question, describe the goods in the table below.

Cigarettes, cigars or tobacco

Yes No

Alcoholic liquor including: spirits, wine or beer.

Yes No

Motor vehicle, motorcycle, trailers or watercraft.

Yes No

Goods belonging to any person other than you or those who accompanied you on your arrival in Australia.

Yes No

Goods for commercial purposes, including goods for sale, lease, hire or exchange.

Yes No

Other goods owned by you for less than 12 months.

Yes No

If insufficient space, attach a separate sheet

Description	Price or estimated price \$AUS	Date of purchase

IMPORTANT NOTICE: Any goods owned by you for less than 12 months must be declared. Such goods will be assessed for duty and taxes. Penalties exist for not declaring such goods. Direct enquiries to your local Customs Information Centre on 1300 363 263.

Section Six

Within one month prior to shipping these effects to Australia, did you or any member of your family who arrived or will arrive with you, visit a place where farm animals are kept, including farming communities, research farms, sanctuaries and sale yards or visit an abattoir or any meat processing plant?

Yes No

I declare that the above particulars are to the best of my knowledge true and correct and that I have understood the questions contained in this form and the answers to those questions are true and correct.

Signature of owner	Date
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Section Seven

Do your unaccompanied effects contain any of the following goods, subject to animal quarantine laws, or wildlife export and import laws?

Animals alive or dead including mammals, reptiles, fish, birds, insects or parts thereof or **Animal Products** including:
feathers, skins, horns, shells, hatching eggs, semen or embryos.

Yes No

If yes, please provide a list of the goods

Food of any kind (including any edible item) such as:

meat, poultry, eggs, dairy products, baby food, spreads and sauces, beverages and non-alcoholic drinks.

Yes No

If yes, please provide a list of the goods

Equipment used with horses or other animals including:

saddles, harnesses, whips, collars, brushes, blankets or rugs used as animal bedding.

Yes No

If yes, please provide a list of the goods

Biological specimens including:

vaccines, cultures, blood, cell samples or cell lines, semen or embryos.

Yes No

If yes, please provide a list of the goods

Section Eight

Do your unaccompanied effects contain any of the following goods, subject to plant quarantine laws?

Plants or parts of plants live or dead including:

fruits, nuts, seeds, bulbs, leaves, wooden articles or articles made of plant material, cuttings, flowers, mushrooms, fungi, straw, bamboo, herbs or teas.

Yes No

If yes, please provide a list of the goods

Furniture or other articles of wood, cane or bamboo.

Yes No

If yes, please provide a list of the goods

Soil or earth or goods containing soil, earth, rock or mineral samples.

Yes No

If yes, please provide a list of the goods

Straw or wood packing material other than wood shavings or sawdust.

Yes No

Egg or fruit cartons used in packing.

Yes No

I declare that the above particulars are to the best of my knowledge true and correct and that I have understood the questions contained in this form and the answers to those questions are true and correct.

Signature of owner

Date

FOR OFFICIAL USE ONLY

Goods declared

Action taken

ICD number: